



# NASSINGTON PARISH COUNCIL



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**A copy of this agenda is available online at [www.nassington-pc.gov.uk](http://www.nassington-pc.gov.uk)**

## **PARISH COUNCIL AND ITS COMMITTEE MEETINGS ARE MEETINGS OF THE COUNCIL HELD IN PUBLIC**

NB They are not public meetings, although members of the public may have opportunity to speak during the meeting. Once the meeting is underway, members of the public will only be able to speak at the invitation of the Chairman. In certain cases, and to facilitate useful discussion, the chairman will allow input from 3<sup>rd</sup> parties as necessary. Please advise the clerk in advance if there is a specific item in which you have particular interest so that it can be brought forward in proceedings.

You are hereby invited to attend the meeting of Nassington Parish Council on **Wednesday 13<sup>th</sup> May 2026, at 7.00pm**, at Nassington Village Hall, Church St, Nassington for the purpose of transacting the business detailed below. **PLEASE NOTE THAT THIS IS THE ANNUAL MEETING OF THE PARISH COUNCIL**

*Sarah Rodger*

Sarah Rodger, Clerk to the Council

Date: 8 May 2026

**You are reminded that it is unlawful to make decisions at the meeting re matters not specified on this agenda**

### AGENDA

**Background papers and information can be accessed by clicking the [hyperlinks](#)**

- 1. To elect the chairman of the Nassington Parish Council (Local Government Act 1972, Ss15(1) and (2): First business of the annual meeting is to elect a chairperson) To be followed by signing of acceptance of office Or a resolution confirming the council's permission that the signing of acceptance of office of chairman can take place at a later date, but prior to the next meeting, in accordance with the LGA S. 83(3A)**
- 2. To note attendance and receive apologies for absence**
- 3. To receive declarations of interest and/or application for a [dispensation](#) on items for discussion on this agenda. Code of conduct extract can be found [here](#)**
- 4. Election of members holding positions of responsibility or representation.**

**Consider appointment of:**

- **Vice Chairman,**
- **Committees/working groups (Allotments and NandY Joint Burial Committee),**
- **Representatives on Village Organisation with own Constitution (Newsletter, Village Hall),**
- **Lead member:**
  - **Neighbourhood Planning;**
  - **Governance: Checking accounts and support in governance matters;**
  - **Neighbourhood Watch / PLR;**
  - **Footpaths & rights of way;**
  - **Playground / playing field safety checks, including weekly 'sweeps'**
  - **Environmental/nature recovery**
  - **Any other areas**

Members are reminded that the roles are non-executive and carry no decision-making authority. Decision-making rests solely with the Full Council at a duly convened meeting, or with an officer acting under delegated powers.

5. Consider resolution to maintained adoption of the following recommended protocol and policies:
  - [Standing orders](#) (based on NALC model)
  - Scheme of [delegation](#)
  - [Code of conduct](#)
  - [Co-option policy](#)
  - [Biodiversity policy](#)
  - Other policies on website: <https://www.nassington-pc.gov.uk/accounts-and-audit/>
6. Consider and approve updated policies
  - [Financial regulations](#) (based on NALC model).
  - [Internal control document](#), to demonstrate that the council has made proper arrangements and accepted responsibility or safeguarding public money, as required by section 2 of the Annual Governance and Accountability Return (AGAR)
  - [Financial risk assessment](#), to demonstrate that the council has considered and documented the financial and other risks and dealt with them, as required by section 2 of the Annual Governance and Accountability Return ([AGAR](#))
7. Meetings: Consider and approve meeting schedule to remain 2<sup>nd</sup> Wednesday of each month at 7.00pm in the village hall, (with summer recess in August)



8. To approve [Minutes](#) of the Meeting(s) held in April 2026 as previously circulated.  
Consider Resolution: To confirm the veracity of the minutes of the previous parish council meeting,
9. **Questions or address from members of the public:**  
Guidelines for public participation are available at [www.nassington-pc.gov.uk](http://www.nassington-pc.gov.uk) . No decisions or representation can be made regarding matters about which the parish council has not previously been fully apprised.  
**Parish Council meetings are not public meetings – they are meetings held in public. MEMBERS OF THE PUBLIC ARE NOT PERMITTED TO PARTICIPATE IN THE MEETING after the above agenda item without prior invitation from the chairman. Anyone is welcome to stay for the entire meeting and observe but cannot take part without invitation from the chairman.**
10. **Opportunity to consider co-option of new members of the parish council:**  
Receive proposals of persons interested in becoming member of the council and consider resolution to co-opt them to the parish council. Note: Only persons who have completed an [application to join the council and](#) submitted to the clerk in advance of the meeting will be considered. The applicant(s) will be asked to absent themselves from the meeting while the council deliberates. Co-option policy can be viewed [HERE](#). Co-opted members will be allowed to join the meeting but cannot participate in voting as due process will not have been followed.
11. **Planning and licencing applications:**  
To consider and resolve the council’s response to planning applications listed below plus any other planning applications advised by North Northamptonshire Council and available [on its website](#) between the circulation of this agenda and the meeting to which it pertains. (Such planning applications which arrive after the preparation of this agenda that are considered at the meeting, may be subject to review at a later stage). Click on underlined hyperlinks to view: (members should acquaint themselves with the details of the application prior to the meeting – any problems with doing so should be addressed to the clerk). Only [MATERIAL PLANNING CONSIDERATIONS](#) should be considered:

- a) [26/00856/TPO T1](#) Holme Oak - Crown Reduce by no more than 3m, Crown Raise by approx 4.5 - 5m  
30 Church Street Nassington PE8 6QG (see also planning permission here: [NE/25/00126/TPO/](#)

**12. Planning and Development policies:**

- a) Neighbourhood plan: Receive quotes for SEA / HER and comments regarding site allocation process to date.  
b) Heat Nassington: Update

**13. Governance:**

- a) Annual Parish Meeting – actions for meeting following week.  
b) Report Oundle ward T&P councils and village meetings cluster meeting: 27<sup>th</sup> April.  
c) Insurance renewal as circulated – confirmation of acceptance.

**14. Community / Projects:**

- a) Nassington Nature – opportunity for interim updates.  
b) GNRP AGM/celebration [invitation](#).  
c) Consider taking advantage of Keep Britain Tidy [campaign](#).

**15. Playing field**

- a) Consider request from Preschool to expand outdoor area, with due consideration to [FieldsinTrust](#)  
b) Note RoSPA inspection in June  
c) Confirm that supplier repair invoices do remain outstanding, as repairs not satisfactory so payment withheld.  
d) Monthly inspection for insurance purposes, and weekly sweep of the area.  
e) Cricket club – update if available.

**16. Maintenance and Services:**

- a) **Allotments:**
- Report from allotment holders' meeting 22<sup>nd</sup> April.
  - Confirm eviction process can begin for non-payment of invoices.

**17. Financial matters:**

- a) **RESTATED:** Receive and consider approval of [Section 2 of the AGAR](#), including asset register per accounts workbook, and explanation of significant variations, as £7 bank charge had been omitted from previous reported accounts.  
b) Note and approve monthly payment of payroll bureau by direct debit.  
c) Approve invoices / accounts for payment or paid under delegated authority: [HERE](#) and note income.  
d) Receive and approve [accounts](#) to end of previous month to date:

**18. Receive Official announcements, notices or reports / Correspondence / representations of note:**

**19. Agree Newsletter / Social Media / community communications.**

**20. Matters to note – not for decision. Future agenda items / matters to be carried forward –**

Reminders to the clerk regarding previous resolutions can be noted. The nature of future agenda items can be openly discussed at this point, but no binding decisions can be made.

Proposals for new matters for future consideration should have regard to the [member's proposal form](#)

**21. Consider resolution** under the public bodies (admission to meetings) act 1960 to exclude members of the public present from the following agenda item as content could be prejudicial to the public interest.

**22. Employment matters.** Update from clerk plus consideration of proposed pay / restructure and employee's pension contributions.