



NASSINGTON PARISH COUNCIL



Clerk:
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A copy of this agenda is available online at www.nassington-pc.gov.uk

PARISH COUNCIL AND ITS COMMITTEE MEETINGS ARE MEETINGS OF THE COUNCIL HELD IN PUBLIC

NB They are not public meetings, although members of the public may have opportunity to speak during the meeting. Once the meeting is underway, members of the public will only be able to speak at the invitation of the Chairman. In certain cases, and to facilitate useful discussion, the chairman will allow input from 3rd parties as necessary. Please advise the clerk in advance if there is a specific item in which you have particular interest so that it can be brought forward in proceedings.

You are hereby invited to attend the FIRST ANNUAL meeting of Nassington Parish Council on **Wednesday 14th May 2025, at 7.00pm**, at Nassington Village Hall, Church St, Nassington for the purpose of transacting the following business:

Sarah Rodger

SARAH RODGER, CLERK TO THE COUNCIL

DATE: 9 MAY 2025

You are reminded that it is unlawful to make decisions at the meeting re matters not specified on this agenda

AGENDA

Background papers and information can be accessed by clicking the [hyperlinks](#)

1. To elect the chairman of the Nassington Parish Council
(Local Government Act 1972, Ss15(1) and (2): First business of the annual meeting is to elect a chairperson) **To be followed by signing of acceptance of office Or a resolution confirming the council's permission that the signing of acceptance of office of chairman can take place at a later date, but prior to the next meeting**, in accordance with the LGA S. 83(3A)
2. To **nominate** a person to chair the meeting
3. **To note attendance** and apologies for absence
4. **Opportunity to consider Co-Option of new members of the parish council following shortfall in persons nominated for election:**
Receive proposals of persons interested in becoming member of the council and consider resolution to co-opt them to the parish council. Note: Only persons who have completed an [application to join the council and](#) submitted to the clerk in advance of the meeting will be considered. The applicant(s) will be asked to absent themselves from the meeting while the council deliberates. Co-option policy can be viewed [HERE](#)
5. Welcome to elected councillors and reminder to complete [Register of Interests](#) within 28 days of taking office and obligation to complete elections expenses [claim form](#) or [nil claim return](#)
6. To receive declarations of Interest and/or application for a [dispensation](#) on items for discussion on this agenda. Members are reminded of the obligations surrounding interests, especially those pecuniary in nature: [Guidance](#)
7. Election of **members holding positions of responsibility or representation.**

Consider appointment of:

- Vice Chairman,
- Committees/working groups (Allotments and Burial Board),
- Representatives on Village Organisation with own Constitution (Newsletter, Village Hall),
- Lead member:

- Neighbourhood Planning
- Governance: Checking accounts and support in governance matters
- Neighbourhood Watch / PLR (the clerk is the nominated person, but a member can support)
- Footpaths & rights of way,
- Playground / playing field safety checks
- Environmental/nature recovery

8. Consider resolution to adopt the following recommended **protocol and policies**:

- [Standing orders](#) (based on NALC models)
- [Financial regulations](#) (based on NALC model).
- Scheme of [delegation](#)
- [Code of conduct](#)
- Consider and approve the council's [internal control document](#), to demonstrate that the council has made proper arrangements and accepted responsibility or safeguarding public money, as required by section 2 of the Annual Governance and Accountability Return (AGAR)
- Consider and approve the council's [financial risk assessment](#), to demonstrate that the council has considered and documented the financial and other risks and dealt with them, as required by section 2 of the Annual Governance and Accountability Return ([AGAR](#))

In accordance with internal audit recommendation,

- [Co-option policy](#)
- [Biodiversity policy](#)
- Other policies on website: <https://www.nassington-pc.gov.uk/accounts-and-audit/>

9. **Meetings**: Consider and approve meeting schedule to remain 2nd Wednesday of each month at 7.00pm in the village hall, (apart from April 2026 to avoid holiday period)



10. To approve [Minutes](#) of the Meeting(s) held in April 2025 as previously circulated.

Consider Resolution: To confirm the veracity of the minutes of the previous parish council meeting,

11. **Questions or address from members of the public:**

Guidelines for public participation are available at www.nassington-pc.gov.uk . No decisions or representation can be made regarding matters about which the parish council has not previously been fully apprised.

Parish Council meetings are not public meetings – they are meetings held in public. MEMBERS OF THE PUBLIC ARE NOT PERMITTED TO PARTICIPATE IN THE MEETING after the above agenda item without prior invitation from the chairman. Anyone is welcome to stay for the entire meeting and observe but cannot take part without invitation from the chairman.

12. **Planning and Development (1):**

To consider and resolve the council's response to planning applications listed below plus any other planning applications advised by North Northamptonshire Council and available [on its website](#) between the circulation of this agenda and the meeting to which it pertains. (Such planning applications which arrive after the preparation of this agenda that are considered at the meeting, may be subject to review at a later stage). Click on underlined hyperlinks to view: (members should acquaint themselves with the details of the application prior to the meeting – any problems with doing so should be addressed to the clerk). Only [MATERIAL PLANNING CONSIDERATIONS](#) should be considered:

- [NE/25/00442/FUL](#) | Replacement garage. | 58 Church Street Nassington Peterborough PE8 6QG
- Huntingdonshire [emerging local plan](#): opportunity to consider and agree observations

- Peterborough [draft local plan](#) - opportunity to consider and agree observations

13. Planning and Development (2):

- Neighbourhood plan:
 - Consider latest regulation 14 submission and responses
 - Note latest submission version of the Neighbourhood Plan
- Opportunity for NEAT update
 - Note purchase of infrared heat gun and associated requirements

14. Governance:

- Insurance: Note receipt of [insurance renewal documents](#), consider insurable risks and confirm cover to be provided is adequate. Consider further desktop valuation of the pavilion rebuild for £150
- As part of the Civility and Respect pledge that the council is signed up to, there is a commitment to “put in place a training programme for councillors and staff”. This commitment is further embedded by a budgetary commitment to training. Consider opportunities available with Northants CALC [Councillor Development Framework](#), to carry forward if necessary.
- History group cash receipts.
- Ratification of agreement to proceed with outsourced payroll bureau.

15. Playing field

- Update on new slide project – consideration of side panels
- Monthly play equipment inspection plus interim update
- Cricket club risk assessment update

16. Community / Projects:

- Nassington Nature update:
- Allotments: report from allotment lead councillor, to include:
- New project: [Interpretation](#) boards. Consider next steps – working party / formal committee
- History group and Blue Plaque Trail feedback.
- Village Hall: Receive [letter](#) from village hall and consider request for re-allocation of funding agreed in September 2024 and consider agreeing to funding shortfall
- Consider tree protection orders for trees outside of the village conservation area.
- Rights of Way improvements – report from RoW warden

17. Financial matters:

- Receive and approve [accounts](#) to end of previous month to date:
- Approve invoices / accounts for payment or paid under delegated authority: [HERE](#)

18. Receive Official announcements, notices or reports / Correspondence / representations of note:

- NE/25/00040/FUL: Unit 5A, Kings Cliffe Industrial Estate, Extension to existing factory comprising of additional workshop area and changing rooms. Note approval of planning permission.

19. Agree Newsletter / Social Media / community communications.

20. Matters to note – not for decision. Future agenda items / matters to be carried forward –

Reminders to the clerk regarding previous resolutions can be noted. The nature of future agenda items can be openly discussed at this point, but no binding decisions can be made.

Proposals for new matters for future consideration should have regard to the [member’s proposal form](#)