



NASSINGTON PARISH COUNCIL



Clerk:
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A copy of this agenda is available online at www.nassington.org.uk

PARISH COUNCIL AND ITS COMMITTEE MEETINGS ARE MEETINGS OF THE COUNCIL HELD IN PUBLIC

NB They are not public meetings, although members of the public may have opportunity to speak during the meeting. Once the meeting is underway, members of the public will only be able to speak at the invitation of the Chairman. In certain cases, and to facilitate useful discussion, the chairman will allow input from 3rd parties as necessary. Please advise the clerk in advance if there is a specific item in which you have particular interest so that it can be brought forward in proceedings.

You are hereby invited to attend the ANNUAL meeting of Nassington Parish Council on **Wednesday 8th May 2023, at 7.30pm**, at Nassington Village Hall, Church St, Nassington for the purpose of transacting the following business:

Sarah Rodger

SARAH RODGER, CLERK TO THE COUNCIL

DATE: 2 MAY 2023

You are reminded that it is unlawful to make decisions at the meeting re matters not specified on this agenda

AGENDA

Background papers and information can be accessed by clicking the [hyperlinks](#)

1. To elect the chairman of the Nassington Parish Council
(Local Government Act 1972, Ss15(1) and (2): First business of the annual meeting is to elect a chairperson) **To be followed by signing of acceptance of office.**
2. To note attendance and apologies for absence
3. To receive declarations of Interest and/or application for a [dispensation](#) on items for discussion on this agenda.
4. Election of **members holding positions of responsibility or representation.**

Consider appointment of:

- Vice Chairman,
- Committees/working groups (Allotments and Burial Board),
- Representatives on Village Organisation with own Constitution (Newsletter, Village Hall),
- Lead member:
 - Neighbourhood Planning
 - Governance: Checking accounts and support in governance matters
 - Neighbourhood Watch / PLR (the clerk is the nominated person, but a member can support)
 - Footpaths & rights of way,
 - Playground / playing field safety checks
 - Environmental/nature recovery

5. Re-affirm adopted **protocol and policies**:

- Consider and approve the council's [internal control document](#), to demonstrate that the council has made proper arrangements and accepted responsibility or safeguarding public money, as required by section 2 of the Annual Governance and Accountability Return (AGAR)

- Consider and approve the council's [financial risk assessment](#), to demonstrate that the council has considered and documented the financial and other risks and dealt with them, as required by section 2 of the Annual Governance and Accountability Return ([AGAR](#))
- In accordance with internal audit recommendation,

Adopt altered / new policies:

- [Co-option policy](#)
- Equal opportunities [policy](#)

Re-affirm adopted policies:

- [Standing orders](#) (based on NALC models)
- [Financial regulations](#) (based on NALC models, at the time of publication).
- Scheme of [delegation](#)
- [Code of conduct](#)

6. **Meetings:** Consider and approve meeting schedule to remain 2nd Wednesday of each month at 7.30pm in the village hall



7. **To approve [Minutes](#) of the Meeting(s) held in April 2024 as previously circulated.**

Consider Resolution: To confirm the veracity of the minutes of the previous parish council meeting,

8. **Questions or address from members of the public:**

Guidelines for public participation are available at www.nassington.org.uk . No decisions or representation can be made regarding matters about which the parish council has not previously been fully apprised.

Parish Council meetings are not public meetings – they are meetings held in public. MEMBERS OF THE PUBLIC ARE NOT PERMITTED TO PARTICIPATE IN THE MEETING after the above agenda item without prior invitation from the chairman. Anyone is welcome to stay for the entire meeting and observe but cannot take part without invitation from the chairman.

9. **Opportunity to consider co-option of new member of the parish council.**

10. **Planning and Development (1):**

To consider and resolve the council's response to planning applications listed below plus any other planning applications advised by North Northamptonshire Council and available [on its website](#) between the circulation of this agenda and the meeting to which it pertains. (Such planning applications which arrive after the preparation of this agenda that are considered at the meeting, may be subject to review at a later stage). Click on underlined hyperlinks to view: (members should acquaint themselves with the details of the application prior to the meeting – any problems with doing so should be addressed to the clerk). Only [MATERIAL PLANNING CONSIDERATIONS](#) should be considered:

- a) Neighbourhood Plan – Opportunity for update. To include discussion regarding grant form completion

11. **Planning and Development (2):**

- a) Neighbourhood plan:

- Consider latest draft plan, incorporating feedback from the open public consultation in March
- Note letter sent to NNC re SEA screening

12. **Governance:**

- a) Insurance: Note receipt of [insurance renewal documents](#), consider insurable risks and confirm cover to be provided is adequate.
- b) .gov.uk website: Consider agreement for the clerk to proceed with securing a .gov.uk domain name on best value principles, with the intention of using with existing website.
- c) Further consider whether .gov.uk email addresses for all councillors is necessary
- d) Burial Board update, ([minutes](#) of last meeting)
- e) Community Governance [Review](#)

13. Playing field

- a) Update on replacement play equipment, if received
- b) Opportunity for discussion regarding any other matters

14. Community / Projects:

- a) Nassington Nature update: Opportunity for overview and consideration of expenditure.
- b) Allotments: report from allotment lead councillor, to include:

15. Financial matters:

- a) Receive and approve *accounts* to end of previous month to date:
- b) Approve invoices / accounts for payment or paid under delegated authority: *HERE*

16. Receive Official announcements, notices or reports / Correspondence / representations of note:

- Parish [council forum](#)
- Planning advisory service [review](#)

17. Agree Newsletter / Social Media / community communications.

18. Matters to note – not for decision. Future agenda items / matters to be carried forward –

Reminders to the clerk regarding previous resolutions can be noted. The nature of future agenda items can be openly discussed at this point, but no binding decisions can be made.

19. Consider resolution under the public bodies (admission to meetings) act 1960 to exclude members of the public present from the following agenda item as content could be prejudicial to the public interest

20. Opportunity to consider communications received in respect of recent discussions.