

# NASSINGTON PARISH COUNCIL



## MINUTES - NASSINGTON PARISH COUNCIL MEETING

Wednesday 11<sup>th</sup> October 2023 at 7.30 pm in Nassington Village Hall

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### 23.2319. Attendance and apologies for absence

Present: Cllr Sam Attenborough, Cllr Alan Burns, Cllr Rebecca Downey, Cllr Alain Kingsley, Cllr Charlotte Lemmon, Cllr Derrick Mortimer, Cllr Robert Peterson (chair), and Cllr Shane Rickwood. Apologies received from Elliott Clark due to work commitments. It was **RESOLVED** to accept these apologies. Officer present: The clerk.

### 23.2320. Declarations of Interest

Dispensations are in place for all members of the council who are also members of the cricket club, for members with allotments, for members with association with the preschool, and for members with association with the church. The council has previously acknowledged that associations with and membership of other organisations might on occasion be pecuniary in nature, but felt those to be incidental to the member's council role rather than of pecuniary advantage or disadvantage to the member, that the roles would not conflict, and that members would put their statutory duty as duly appointed members of the council as priority in any decision making process.

### 23.2321. Approval of Minutes

It was **RESOLVED** to approve the minutes, circulated in advance of the meeting, of the meeting held in September 2023. The chairman of the meeting signed the minutes.

### 23.2322. Questions or address from members of the public:

There were none.

### 23.2323. Planning, development, and licensing:

There were none.

### 23.2324. Neighbourhood plan:

The latest version of the draft plan had been circulated in August and considered at the September meeting at which it members agreed to consider suggestions to contribute to an executive summary for the plan for discussion at October's meeting.

It was agreed that members' comments and suggestions regarding the plan and suggestions for amendments would be forwarded to the clerk within the next fortnight and sent to the consultants.

In terms of renewable energy, the previous discussion about having a section in the environment chapter was changed to a preferred action that the previous comments regarding renewable energy (per minute 2312c) would be forwarded to the consultants to form the basis of a policy in the plan.

### 23.2325. Governance:

Following a working party meeting as per minute 2319, suggestions for an updated way of working had been circulated in advance of the meeting per minute

- a) It was **RESOLVED** to nominate lead councillors on specific areas of responsibility for liaison with members of the public, to bring to council for discussion and decision if necessary, taking into account the NALC guide to [Roles and Responsibilities](#). This is in addition to those roles already decided in [May at the annual meeting](#) per minute 2267
- b) A draft of an email autoresponder including timeframes and pointers to items that are not within the council's remit of duties and powers had been circulated in advance. It was **RESOLVED** to proceed with immediate adoption, following correction of spelling mistakes.

- c) A [log of representations](#) was discussed at some length. It was agreed to adopt this with addition of a reference number and dates to include the year, plus a search option which would allow matters dealt with to remain and act as a reference and FAQ but at the end of the list.
- d) A draft vexatious complaints policy was circulated in advance of the meeting along with NALC's dignity at work model policy. It was **RESOLVED** to adopt both policies, with the role of 'chair of communications' replaced with 'Vice chair' and chairman replaced with chair.

**23.2326. Community / Projects:**

- a) Allotments:
  - It was agreed to hire a skip to be on site over the weekend of 10<sup>th</sup>/11<sup>th</sup> November.
  - There was a discussion regarding trees in the communal area and near overhead cables. This would be discussed with Plough Environmental.
- b) Pocket park: The additional contractor considering handrail replacement has not yet been able to visit the site. The matter would be discussed at a future meeting.
- c) It was confirmed that the nature recovery grant application had been submitted to Rockingham Forest Vision Community Grant Scheme and that this would be followed up by the clerk as communications received suggest there may have been a technical glitch.
- d) There was an in depth discussion regarding the various financial and environmental cost considerations in undertaking alterations to the lighting in the village. It was **RESOLVED** to maintain the status quo with the arrangements for the lighting.

**23.2327. Playing field**

- a) There was no update regarding the access road as the additional contractor had not yet been able to visit the site. Feedback from the cricket club was noted.
- b) The matter of the documentation surrounding public liability implications and licensing agreements with all potential users will be brought to a future meeting for discussion. Some types were noted on the draft documentation.
- c) It was noted that Plough Environmental had taken over management of the play area part of the playing field, as well as the gym and the area to the north of the preschool.

**23.2328. Financial matters:**

Accounts to date and up to date income and expenditure against budget figures had been circulated in advance of the meeting.

- a) Initial ideas for budgetary and capacity consideration for the forthcoming year include:
  - Rights of way (RoW) maps/interpretation boards and improved RoW accessibility
  - Employ consultants to investigate energy efficiency / renewable energy.
  - Resources for leadership for the outdoor gym and other wellbeing initiatives
- b) It was **RESOLVED** to note and approve the accounts and expenditure against budget to second quarter end at 30<sup>th</sup> September 2023. No virements were considered necessary at the present time. The accounts stand at:

ledger balance current account	2,350.08
Nationwide 95 day saver	87,814.48
Lloyds commercial card	0.00
Tailored reserve	65,472.43
Total cash:	155,636.99

Per cash book	
Balance b/f	113,112.76
Add receipts for year	67,993.71
less payments for the year	25,469.48
Balance c/f:	155,636.99

c) It was **RESOLVED** to approve the following payments, details of which had been circulated in advance of the meeting:

Goods/service	Supplier	Nett	Gross	Power
Grasscutting	Plough environmental		470.00	PHA <sup>i</sup> s164 HA <sup>ii</sup> s96 HA <sup>ii</sup> s136
VH hire for history presentation	Nassington VH		15.00	LGA <sup>iii</sup> 144
Allotment clearance	North Northants Council	300.00	360.00	SHAA <sup>iv</sup> s23, 25
VH hire for the biscuit tin	Nassington VH		15.00	LGA <sup>v</sup> 145
<b>Direct debits/SOs:</b>				
Streetlighting September	SSE	105.44	110.71	PHA <sup>vi</sup> s234
AED June/July/Aug	SSE	8.60	9.03	PHA <sup>vii</sup> s234
Salary and pension			769.58	LGA <sup>i</sup> S112 & pensions act

**23.2329. Official announcements, notices or reports / Correspondence / representations of note:**

- Progress report was noted as not being up to date
- FOI re energy consumption for information
- Wood refurb was dismissed as not necessary

**23.2330. Newsletter / Social Media / community communications would include**

- Slow walks
- Information regarding lead councillors
- Request input for wellbeing projects.

**23.2331. Matters to note – not for decision. Future agenda items / matters to be carried forward –**

Contact the community outreach team covering the surgery areas with a view to them attending the next meeting to collaborate on wellbeing and community health issues.

**DATE OF NEXT MEETING: 8<sup>TH</sup> NOVEMBER T2023**

**Approved by Nassington Parish Council:**

<b>Signature of Chairman</b>	<b>Date:</b>
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<sup>i</sup> Public Health Act 1875

<sup>ii</sup> HA- Highways Act 1980

<sup>iii</sup> Local Government act 1972

<sup>iv</sup> SHAA – Small Holding and Allotments Act 1908

<sup>v</sup> Local Government act 1972

<sup>vi</sup> PHA – Public Health Act 1936

<sup>vii</sup> PHA – Public Health Act 1936